Rhode Island Conservation Stewardship Collaborative

Monitoring Protocol, Version 1.0\*

**Annual Property Monitoring Form Template (Long Form)**

Property Name:

Plat/Lot:

Name(s) of Monitor(s):

Date of Visit:

Time & Duration of Visit:

Was the stewardship file & related documentation (easement, deed, baseline documentation report, previous monitoring records, etc.) reviewed prior to the monitoring visit?

Yes No

**Landowner Information**

Current Land Owner:

Landowner Contact Information (Address/Telephone/E-mail):

Was the landowner contacted prior to the monitoring visit? Yes No

How was contact made? Phone Mail E-Mail

Items discussed with landowner (*please note that the conversation between monitor and landowner is for information gathering purposes only; any concerns identified should be brought to the attention of the monitoring program coordinator for further review/action*):

 Were there any natural alterations to land (flooding, erosion, blowdowns)?

 Were there any changes in ownership or any anticipated legal changes

(subdivision, creation of LLC)?

 Did they make any changes in agricultural use or structures?

 Did they make any changes in resource management activity?

\_\_\_\_\_\_Lease status for the farmland?

 Is hunting taking place on the property?

 Was there new construction or activity taking place adjacent to conservation

 area?

Notes from landowner discussion:

Were you met by landowner (or a representative) while conducting the site visit? Yes No

Were you accompanied by landowner (or a representative) during the site visit? Yes No

**Property Activity/Change Inventory**

**Agricultural Use** (observed)

Farm type: dairy beef sheep/goat pig poultry horse orchard hay

 nursery vegetable flowers berries x-mas trees other-describe:

Is the farm organic? Yes No Unknown

Farm status: operating as an independent unit (owned or leased)

 part of another farm

 idle, low productivity use

If farm is leased, is lease term more than 1 year? Yes No

Are there retail sales taking place on the farm? Yes No

If yes, describe:

**Recreational Use**

Does the property have trails that are open to the public? Yes No

If yes, permitted activities: hiking/walking skiing fishing biking swimming

 dogs horses ATVs other-describe:

Is hunting permitted by the public? Yes No

Is there a fee charged for public use? Yes No

**Forestry Use**

Is the woodland under a forest management plan? Yes No

Consulting forester:

Has any timber harvest occurred on the property since the last monitoring visit? Yes No

If yes, type of harvest:

Have access roads or landings been constructed? Yes No

Are maple sugaring activities being conducted? Yes No

Has forest been cleared for agricultural use? Yes No

If yes, approximately how many acres:

**Wildlife/Natural Resource Management**

Is the land being actively managed for wildlife or other natural resources such as water quality or pollinators? Yes No Unknown

Is a consultant or state or federal agency involved Yes No

If yes, name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Management activities since the last monitoring visit: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Construction / Planned Activities**

Have any buildings/structures been constructed since the last monitoring visit? Yes No

If yes, describe:

If yes, is the structure within the conservation area? Yes No

Have any new roadways, ponds, or utilities been established or improved since the last monitoring visit? Yes No

If yes, describe:

**Monitoring Visit**

1. Describe monitoring activities (walked all boundaries, accessed interior, viewed from the road only, hiked the trails only):
2. Were boundaries clearly marked and identifiable? Yes No

Notes:

1. List and describe any additional observations of human alterations or management activity (construction, clearing, harvest, trails, etc.) that represent changes from the previous visit or baseline document report:
2. To the best of your knowledge, are these activities permitted in the conservation easement or deed? Yes No Not Sure
3. List and describe any other observations, needs, comments etc. that may be affecting the condition of this property:
4. To the best of your knowledge and observation, are the conservation values of this property being preserved and do all activities comply with existing restrictions (as referenced in the conservation easement, deed, etc.)? Yes No

If no, please describe concerns:

1. Please include any additional comments and reference any additional materials provided (photos, annotated maps, etc.) from the monitoring visit here:

Signature of monitor(s): Date:

**This section is to be completed by the monitoring program coordinator:**

Signature of receiver (program coordinator, stewardship committee chair, etc.):

 Date:

Follow-up tasks identified & person who will follow up: