**Sample Form 8283 Review Checklist**

**Project Name:**

**Landowner:**

**Reviewer: Date:**

* Does the form contain the landowner name/s? Y N
  + Are they the same as on the deed/CE? Y N
* Is the correct gift type checked in #4? Y N
  + ‘Qualified Conservation Contribution’ for CE, ‘Other Real Estate’ for Fee
* Is the gift description sufficient in # 5? Y N
* If a bargain sale, is payment recorded? Y N N/A
* If CE, is supplemental statement attached? Y N N/A
* Is the Form 8283 signed by the appraiser? Y N
* Does the fair market value on the 8283 correspond to the appraisal value? Y N
* Is the date of the gift accurate? Y N
* Is the unrelated use box checked ‘no’? Y N

Comments/Follow-up